

Policy on scholarly collaboration with Characterization Facility technical staff members
(for nonproprietary analytical research)

Definition: The term **scholarly collaboration** is intended to imply co-authorship in any formal written, oral or visual presentation, including but not limited to technical journal articles, other written publications such as book chapters, conference proceedings, application notes, technical reports or newsletters, and oral/visual presentations in events such as scientific conferences, workshops, webinars, departmental seminars, short courses and progress reports.

Prior to receiving clearance to begin activity in the charfac, all new IPRIME fellows must acknowledge the following principles:

- (1) Basic methods training followed by hands-on usage presumes a **non-collaborative** interaction.
- (2) Any sought contribution from a charfac technical staff member(s) that extends beyond basic training and basic assistance should **presume that scholarly collaboration is likely**.
- (3) A final decision on whether a formal collaborative interaction is adopted **must take place in discussion with the charfac staff person(s) contributing the effort**, with the understanding that the charfac staff member(s) will provide some of the most pertinent information to steer this decision.
- (4) The **industrial fellow is principally responsible** for ensuring that the decision in (3) is fully understood and carried out by the members of a given collaborative group, and by any entities that invite formal communications from a member or members of this collaborative group. In other words it is not the responsibility of the charfac staff person to track down and ensure that the fellow, and/or other collaborators, and/or entities seeking communication from the collaboration, have indeed carried out the decision in (3).